

[Estd. 1917]  
100 years of Excellence  
पटना विश्वविद्यालय  
PATNA UNIVERSITY

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## NOTICE NAAC CELL, PATNA UNIVERSITY

**Subject:-** Meeting of Internal Quality Assurance Cell (IQAC)

**Agenda:-** To review the progress of activities and documents related to seven (7) criteria towards achieving quality in campus activities.

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 12/10/2018 at 3:00 p.m. in the Academic Council Hall, Patna University.

All members of IQAC and Members of SSR preparation cell and all officers of Patna University are requested to kindly participate in the meeting.

The conveners of respective criterion are further requested to present the achievements and short comings categorically as per the NAAC guidelines.

By the order of the Vice Chancellor

Yours faithfully,

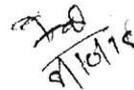
  
08 OCT 2018  
Registrar  
Patna University

Memo. No. AC/NAAC/1619

Copy forwarded to (1) All members of IQAC, P.U. (2) All Conveners of 7 Criterion, NAAC, P.U. (3) All members of SSR Preparation Cell, P.U. (4) All Officers, P.U. (5) P.A. to Vice Chancellor, P.U. (6) P.A. to Pro Vice Chancellor, P.U. (7) P.A. to Registrar, P.U. (8) S.O. Academic, (9) Incharge, PUCC, for uploading on the P.U. Website (10) Coordinator, NAAC, P.U.

Patna, the 08.10.18

  
08 OCT 2018  
Registrar  
Patna University

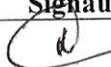
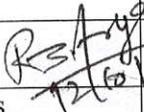
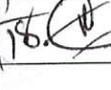
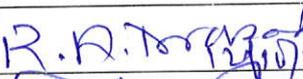
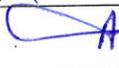
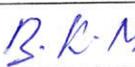
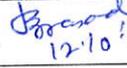
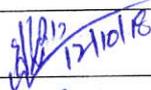
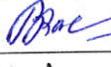
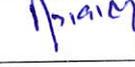
  
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## Internal Quality Assurance Cell (IQAC) Patna University

A Meeting of the IQAC was held on 12.10.2018 at 3:00 pm in the Academic Council Hall, Patna University under the chairmanship of the Hon'ble Vice Chancellor Prof. Rash Bihari Prasad Singh.

The following members were present in the meeting:

### I. Members IQAC

Sl.No.	Name	Signautre
1	Prof. Rash Bihari Pd. Singh, Vice Chancellor, Patna University	 12-10-18
2	Prof. Dolly Sinha, Pro-Vice Chancellor, Patna University	 12.10.18
3	Prof. R. S. Arya, Dean Faculty of Humanities	 12/10/18
4	Prof. P.K. Poddar, Dean Faculty of Social Sciences	 12-10-
5	Prof. Radhakant Prasad, Dean Faculty of Science	 12/10/2018
6	Prof. Ashok Kumar Singh, Dean Faculty of Commerce	 12/10/18
7	Prof. Khagendra Kumar, Dean Faculty of Education	
8	Dr. Md. Sharif, Dean Faculty of Law	
9	Prof. N. K. Jha, Dean Student's Welfare	 12.10.2018
10	Prof. B. K. Mishra, Former Dean Faculty of Science- External Member	 12.10.18
11	Sri Shailesh Srivastava, Senior Technical Director, NIC-External Member	
12	Sri KPS Kesri Chairman, Bihar Industries Association- External Member	
13	Padmashri Dr. J.K.Singh ,Director,SS Caneer Hospital and Research Centre,Kankarbagh,Patna-External Member	 12/10/18
14	Prof. Shanker Ashish Dutt, Head Department of English- Member	 12-10-18
15	Prof. Usha Verma, Head Department of Geography, Patna University- Member	 12.10.18
16	Prof. B.G. Prasad, Head Department of Mathematics, Patna University- Member	 12.10.18
17	Prof. Kriteshwar Prasad Pro-VC, Nalanda Open University	
18	Prof. Jawed Hayatt, Head Departmnt of Urdu, Patna University- Member	 12/10/18
19	Dr. Birendra Prasad, Department of Botany and Co-ordiantor, Biotechnology, Patna University- Member	 12/10/18
20	Dr. Sunita Roy, Head Department of PMIR, Patna University- Member	 12/10/18
21	Financial Advisor, Patna University- Member	 12/10/18

12/10/18

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22	Registrar, Patna University-Member	<i>[Signature]</i> 12/10/18
23	Proctor, Patna University- Member	<i>[Signature]</i> 12-10-18
24	Finance Officer, Patna University- Member	
25	Dr. A.L Chakraborty, B. & A.O., Patna University-Member	<i>[Signature]</i> 12/10/18
26	Librarian/Prof. In-Charge, P.U. Central Library, Patna University-Member	<i>[Signature]</i> 12/10/18
27	In-Charge, Patna University, Computer Centre-Member	<i>[Signature]</i> 12/10/18
28	University Engineer, Patna University-Member	<i>[Signature]</i> 12/10/18
29	Development Officer, Patna University-Member Secretary	<i>[Signature]</i> 12-10-18

**Patna University**  
**Internal Quality Assurance Cell (IQAC)**

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A meeting of the **IQAC** was held on 12.10.2018 at 3: 00 pm in Academic Council Hall, Patna University under the Chairmanship the Hon'ble Vice Chancellor Prof. Rash Bihari Prasad Singh, in the presence of IQAC Coordinator.

**Agenda:**

1. Review of the action taken on the resolutions of previous meeting
2. Confirmation of the resolutions taken in the previous meeting dt. 3.4.2018
3. Issue of anti-plagiarism
4. Promotion of research work
5. Registration in NDL network
6. MoU for collaborative research
7. MoU to be signed for Solar Energy System
8. Development of Lecture Capturing Studio, Language Lab, Media Lab
9. Formation of Incubation Cell
10. University Management Information system (UMIS)

**The following members were present in the meeting:**

**IQAC Members:**

1. Prof. Rash Bihari Prasad Singh,  
Vice Chancellor, Patna University
2. Prof. Dolly Sinha,  
Pro-Vice Chancellor, Patna University
3. Prof. R. S. Arya
4. Prof. P.K. Poddar
5. Prof. Ashok Kumar Singh
6. Prof. Khagendra Kumar
7. Dr. Md. Sharif
8. Prof. N. K. Jha
9. Prof. B. K. Mishra
10. Prof. Shanker Ashish Dutt
11. Prof. Usha Verma
12. Prof. Jawed Hayat
13. Dr. Birendra Prasad
14. Mr. C. R. Deegwal, Financial Advisor
15. Col. Manoj Mishra,  
Registrar, Patna University
16. Prof. G. K. Palei, Proctor
17. Dr. A. L. Chakraborty
18. Prof. Rabindra Kumar
19. Dr. K. P. Singh
20. Mr. Ratish Kr. Sinha

21. Prof. P. K. Khan

**Invited Members:**

22. Dr. Ram K. Mandal,  
Controller of Exams
23. Dr. Rajneesh Kumar
24. Dr. Salim Jawed, HOD. Law
25. Mr. N. P. Sinha, Finance Officer,
26. Mr. N. Zaman, Deputy Registrar
27. Dr. Stuti Prasad, Dept. of English
28. Prof. Atul Aditya Pandey, Det. Of Geology,
29. Dr. Ashok Kumar Jha, Dept. of Physics &  
Nodal Officer, NDL, Swayam
30. Dr. Kameshwar Pandit Dept. Of PMIR
31. Dr Sufia Nasreen, Dept. of Persian
32. Dr. Sandeep K. Garg, Dept. of Physics
33. Dr. Sovan Chakraborty, Dept. of English,  
Science College
34. Dr. Naqui Ahmad John, Dept. of English,  
Vanijya Mahavidlaya
35. Dr. Manoj Prabhakar, Dept. of Economics
36. Dr. Benoy Kumar Lal, Dept. of Economics

Apart from the above-mentioned persons, Section Officers of various University Offices were also present.

## Proceedings of the Meeting:

### I. Action Taken Report:

Res. oluti on No.	Resolutions of First Meeting	Action Taken
1.	To constitute Research Advisory Committees (RAC) for all faculties.	<p>i. RAC for Humanities has been constituted and notified by the Registrar office vide notification NAAC/No. 906 dt. 09.06.2018.</p> <p>ii. RAC for Social Science has been constituted and notified by the Registrar office vide notification NAAC/No. 907 dt. 09.06.2018.</p> <p>iii. RAC for Science has been constituted and notified by the Registrar office vide notification NAAC/No. 908 dt. 09.06.2018.</p> <p>iv. RAC for Commerce has been constituted and notified by the Registrar office vide notification NAAC/No. 909 dt. 09.06.2018.</p> <p>v. RAC for Education has been constituted and notified by the Registrar office vide notification NAAC/No. 910 dt. 09.06.2018.</p> <p>vi. RAC for Law has been constituted and notified by the Registrar office vide notification No. NAAC/ 906 dt. 09.06.2018.</p>
2.	To constitute an Ethical Advisory Committee	The Ethical Advisory Committee has been constituted and notified by the Registrar office vide notification No. NAAC/ 912 dt. 09.06.2018.
3.	Resolved to provide training to the newly promoted staff from 03 <sup>rd</sup> to 11 <sup>th</sup> April 2018.	The Training Programme on Office Management and Computer and ICT was conducted by the Computer Centre, PU for 33 Employees from 03.04.2018 to 11.04.2018 between 3 pm to 5 pm on each working day.
4.	Resolved to label all the plants in the PU campus and publish a book on the flora within the campus by Dr. Birendra Prasad for which he was requested to submit a DPR.	Letter has been issued to Dr Birendra Prasad vide memo no. Acad /3731 dated 09.06.2018. Verbal reminder has also been given to the faculty member to expedite the matter.
5.	Resolved to document Indigenous Knowledge in the form of a book by Prof. S. A. Dutt.	Letter has been issued to Prof. S. A. Dutt vide Memo no. Acad/3730 dated 09.06.2018. Verbal reminder has also been given to the faculty member to expedite the matter.

6.	Resolved to draft a code of conduct for officers, students, teaching and non-teaching staffs.	Code of Conduct Committee has been constituted and notified by the Registrar office vide notification no. NAAC/913 dated 09.06.2018. The DSW, the member-secretary has been reminded to convene a meeting at the earliest and draft the code of conduct for officers, students, teaching and non-teaching staffs.
7.	Resolved to constitute a committee for Rain Water Harvesting and the University Engineer directed to prepare the DPR.	The committee was constituted and notified vide PU Memo No. NAAC/914 dated 09.06.2018. Preparation of the DPR initiated by the University Engineer. Further resolved to expedite the process to initiate the work.
8	Installation of Solar Energy System in two phases with Solar Thermal Water Heating System in the first phase and Solar Lighting System in the second phase. The University Engineer was asked to prepare the DPR.	Preparation of DPR initiated for the installation of Solar Thermal Water Heating System and Solar Lighting System in the select buildings.  Draft for the MOU/ PPA (Power Purchase Agreement) for installation of the Solar Energy System with BELTRON TELECOM GREEN ENERGY SYSTEMS has been prepared.
9.	Resolved to develop a second campus of the Patna University at Saidpur for which the University Engineer was directed to prepare the master plan.	The site plan for the Saidpur Campus has been prepared by the Works Department, P.U.. Preparation of Master Plan has been initiated.
10.	Resolved to constitute a committee for Solid Waste Management System.	The committee was constituted and Dr. Birendra Prasad, Convener has been asked to coordinate the matter with the Works Department.
11.	Resolved to constitute a committee to work on Swachta Abhiyan with Dr Atual A Pandey as its coordinator.	The committee was constituted and Dr. Atual A Pandey has been asked to submit a plan of activities and detail proposal.
12.	Resolved to constitute a committee on Community Health Programme.	The committee was constituted and Dr. Anju Srivastava, Head, Dept. Of Home Science was made the convener and she has been asked submit a plan of activities and detail proposal.
13.	MoU to be signed with reputed organizations for collaborative Research	MoU has been signed with Tata Institute of Social Sciences (TISS) on 30.09.2018.

**II. Resolutions of the Meeting:**

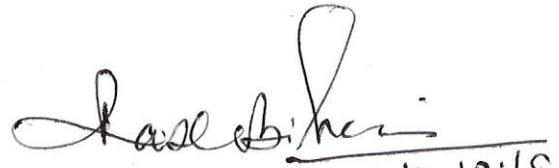
1. The Committee confirmed the resolutions taken in the previous meeting mentioned from Sl. No. 1 to 13 mentioned above and resolved:
  - a) To prepare the vision document of Research by different Faculty Deans.
  - b) To initiate survey of local flora and documentation of indigenous knowledge and its publications as books.
  - c) To conduct Patna University Student Union Election for 2018-19 by end of November.
  - d) To conduct classes for skill development course for the students of Semester III.
  - e) To appreciate the proposal of the Ethical Advisory Committee to constitute anti-plagiarism cell.
  - f) That the Ethical Advisory Committee be directed to monitor the work on the preparation of the Code of Conduct for students, teachers, officers, Pro Vice Chancellor & Vice Chancellor at the earliest.
  - g) To celebrate the 150<sup>th</sup> Anniversary of Mahatma Gandhi , a seminar to be conduct in November.
  - h) To publish *Samvaad* (University newsletter) monthly and newsletters of various departments quarterly to document their activities.
  - i) To facilitate the work of digitization of the university including registration with the NDL and the *e-Shodh Sindhu*, and a faculty be appointed as the Nodal Officer.
  - j) To initiate the process MoU to be signed with INFLIBNET.
  - k) To facilitate collaborations with various national and international organizations through the MoUs to promote collaboration research.
  - l) The RFP for UMIS to be prepared at the earliest by the committee under the chairmanship of the Pro Vice Chancellor.
2. It was further resolved by the Committee:
  - i) To include evaluative report of two more Departments namely Library Science and Music in SSR for NAAC.
  - ii) To complete the extended profile of the University with completion of Admission Record

With these discussions and resolutions the meeting was concluded with a positive note.



12.10.18

**IQAC Co-ordinator,  
Patna University,  
Patna.**



12-10-18

**Vice Chancellor,  
Patna University,  
Patna.**