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NOTICE

NAAC CELL, PATNA UNIVERSITY

Subject:- Meeting of Internal Quality Assurance Cell (IQAC)

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 26/11/2018 at 3:00 p.m. in the Academic Council Hall, Patna University.

All members of IQAC, Members of SSR preparation cell and all officers of Patna University are requested to kindly participate in the meeting.

Agenda: Submission of IIQA

By the order of the Vice Chancellor


16 NOV 2018
Registrar
Patna University

Memo. No. Ac/naac/1721

Patna, the 16/11/2018

Copy forwarded to (1) All members of IQAC, P.U. (2) All Conveners of 7 Criterion, NAAC, P.U. (3) All members of SSR Preparation Cell, P.U. (4) All Officers, P.U. (5) Secretary. to Vice Chancellor, P.U. (6) P.A. to Pro Vice Chancellor, P.U. (7) P.A. to Registrar, P.U. (8) S.O. Academic, (9) Incharge, PUCC (10) Coordinator, NAAC, P.U.


16 NOV 2018
Registrar
Patna University

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16/11/18

Patna University Internal Quality Assurance Cell (IQAC)

A meeting of the **IQAC** was held on 26.11.2018 at 3:00 pm in the Academic Council Hall, Patna University under the chairmanship of the Hon'ble Vice Chancellor Prof. Rash Bihari Prasad Singh.

Agenda

1. Action taken on the resolutions of previous meeting
2. Confirmation of the resolutions taken in the previous meeting dt. 12.10.2018
3. Review of the Vision on Research Policy
4. Motivation for the Research Work
5. Review of the progress of the works related to Green Initiatives: a. Solid Waste Management, b. Solar Energy Set-up, c. Solar Water Heating System, d. Replacement of conventional bulbs by LED, e. Rain Water Harvesting System
6. Workshops to be conducted: a. Awareness Programme on revised framework of NAAC for Colleges of Bihar, b. Workshop on Environmental Law, c. Workshop on Gender Sensitization, d. Seminar on IPR, e. Workshop on Anti-Plagiarism.
7. Submission of IIQA.
8. Inclusion of representatives of PUSU in IQAC
9. Any other issue pertaining to the development of the University.

The following members were present in the meeting:

IQAC Members:

- 1) Prof. Rash Bihari Prasad Singh,
Vice Chancellor, Patna University
- 2) Prof. Dolly Sinha, Pro-Vice
Chancellor, Patna University
- 3) Prof. R. S. Arya
- 4) Prof. P.K. Poddar
- 5) Prof. Ashok Kumar Singh
- 6) Dr. Md. Sharif
- 7) Prof. B. K. Mishra
- 8) Padmsashree Dr. J. K. Singh
- 9) Prof. Shanker Ashish Dutt
- 10) Prof. Usha Verma
- 11) Prof. B. G. Prasad
- 12) Dr. Birendra Prasad
- 13) Mr. C. R. Deegwal, Financial
Advisor
- 14) Col. Manoj Mishra, Registrar, Patna
University
- 15) Prof. G. K. Palei, Proctor
- 16) Dr. A. L. Chakraborty
- 17) Prof. Rabindra Kumar
- 18) Mr. Ratish Kr. Sinha

- 19) Prof. P. K. Khan

Invited Members:

- 20) Dr. Sumita Singh
- 21) Dr. Ram K. Mandal, Controller of
Exams
- 22) Prof. Atul Aditya Pandey
- 23) Dr. Ashok Kumar Jha
- 24) Prof. D. N. Thakur
- 25) Dr. Vani Bhushan
- 26) Prof. Ramesh Shukla
- 27) Dr. Ajay Kumar Pandey
- 28) Prof. Binoy Soren
- 29) Dr. Sandeep K. Garg
- 30) Dr. Sovan Chakraborty
- 31) Dr. Naqui Ahmad John
- 32) Dr. Manoj Prabhakar
- 33) Dr. Benoy Kumar Lal
- 34) Ms. Ruchi Singh

Apart from the above-mentioned persons, Section Officers of various University Offices were also present.

Proceedings of the Meeting:

I. Action Taken Report

	Resolution of the Second Meeting	Action Taken
1.	Labelling of plants and publication of a book on the flora within the campus	It was resolved to issue a reminder-letter to the convener Dr. Birendra Prasad for expediting the work.
2.	Documents of indigenous knowledge and to publish a book	It was resolved to issue a reminder-letter to the convener Dr. S. A. Dutta for expediting the work.
3.	Drafting a code of conduct for officers, students, teaching and non-teaching staff	It was resolved to issue a reminder-letter to the DSW, the member secretary, for expediting the work.
4.	Construction of Rain water harvesting system	The University Engineer reported that the DPR preparation is at the final stage. Further resolved to complete the work within a month.
5.	Installation of solar energy system	a) MoU has been signed with Beltron on 13.10.18 and survey completed for solar energy system (1MW). b) Tender invited and MoU signed for installation of solar thermal heating system University Engineer was directed to initiate the work and provide office space for the party
6.	Solid waste management system	The work is in progress Work department was directed to complete the work in the month of December 2018
7.	Replacement of the conventional bulbs by LEDs	All units have been directed to do the replacement of the conventional bulbs by LEDs.
8.	Swachhta Abhiyan	All units of the Patna University have been directed to initiate necessary steps to keep the campus clean. The University has also been requested for providing required financial support to the units for purchasing dustbins, cleaning materials and tools.
9.	Community health programme	It was resolved to issue a reminder-letter to Dr. Anju Srivastava for submitting a plan of activities and DPR.
10.	Preparation of vision documents of research	Deans of various faculties submitted vision documents on research, which were approved. A meeting of all the Deans to be convened to prepare a consolidated vision document of Patna University.

11.	To conduct Patna University Student Union (PUSU) election	DSW reported that the preparation work is progressing for the smooth conduct of Students' Union Election and it will be held on 05.12.18 and the results to be declared on the same day
12.	To conduct class for skill development course	Classes started for students of M.A./M.Sc/M.Com (Sem. III) from 22.10.2018
13.	MoU for collaborative research	a) MoU for international collaborative research with Tribhuvan University, Nepal b) MoU for collaborative research with Zoological Survey of India, and c) MoU for collaborative research with Children Science Congress (Bihar Chapter) are under process.
14.	Anti-plagiarism drive to be initiated.	Signing of MoU with INFLIBNET initiated which is a pre-condition to procure free anti-plagiarism software from the UGC. Further resolved to purchase Anti-Plagiarism Software from Turnitin. PhD thesis will only be allowed to be submitted after verification of plagiarism (if any) w.e.f. January 01, 2019.
15.	Approval of the provision of awarding Seed Money to the new faculty members for promoting research culture.	Application received from eligible teachers and decision awaited on the selection of teachers. Further resolved to constitute a committee for the selection of teachers for seed money.
16.	Media Lab, Language Lab, Lecture Capturing Studio to be developed.	Partially completed. Further resolved to complete the work in association with the Patna University Computer Centre at the earliest.
17.	Development of second campus at Saidpur.	Land-area demarcated for the construction of new buildings of different units of the Patna University including Vanijya Mahavidyalaya, HRDC, Department of MBA, Directorate of Distance Education along with a Community Centre, two new hostels, Quarters for Teachers and Non-teaching Employees, Indore Sports Complex, Swimming Pool and a Herbal Park.
18.	Formation of Incubation Cell	The process has already been initiated.

II. Resolutions of the meeting:

1. The Committee confirmed the resolutions taken in the previous meeting from Sl. No. 1 to 18 mentioned above.

2. The Committee resolved that Patna University will submit its IIQA by the first week of December.
3. The Committee resolved that the documents needed to submit with the IIQA i.e. the Programme List, Teachers list (Regular), Teachers list (Non Regular), Non-teaching employees list (regular), UGC 12B and 2F certificates, Statutory Regulatory Authority (SRA) certificates pertaining to LLB, B. Ed, and M. Ed will be sent to Registrar office to be certified.
4. It was further resolved to:
 - a) Speed up the process of replacement of the conventional bulbs by LEDs.
 - b) Establish a Central Instrumentation Facility in the PU Campus.
 - c) Prepare a consolidated research vision of the University to promote patenting and interdisciplinary researches, including those on indigenous knowledge systems and on other local issues.
 - d) Review research works yearly at the departmental level by external experts.
 - e) Care for ethical issues in researches to be monitored by the Research Advisory Committee.
 - f) Initiate exchange programmes for teachers, research scholars and students with other universities of repute.
 - g) Provide monetary reward to teachers having international/national/state level awards.
 - h) Install fire extinguishers at various offices and laboratories of the PU, the PU Central Library, and the Residences of the VC and the Registrar of the University.
 - i) Initiate awareness programme on Health Education.
 - j) Install sanitary pad disposal and vending machines at the girls' hostels.
 - k) Initiate the process of automation of the Central Library, PU.
 - l) Conduct workshops on:
 - I. Awareness Programme on the Revised Framework of NAAC for the Colleges/ Universities of Bihar;
 - II. Environmental Laws (To be organized by the Department of Law, PU and the Patna Law College);
 - III. Gender Sensitization with focus on the third gender (To be organized by the Department of Law, PU and the Patna Law College);
 - IV. Intellectual Property Rights (To be organized by the Central Library, PU)
 - V. Workshop on Anti-Plagiarism Policy on Research to be organized in B. N. College.

With these discussions and resolutions the meeting was concluded with a positive note.

[Handwritten signature]
26.11.2018

IQAC Coordinator
Patna University
Patna

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26.11.18

Vice Chancellor
Patna University
Patna