

DEPARTMENT OF APPLIED-
TECHNOLOGIES & COMMERCE
MANAGEMENT PROGRAMME
PATNA UNIVERSITY, PATNA - 800 005



Master of Commerce (M. Com.)
Master of Business Administration (MBA)
Master of Finance & Control (MFC)

Tele. Fax. : +91-612-2678017
Tele Ph. : + 91-612-2660345 (O)
www.patnauniversity.ac.in
www.deptaecpu.in

Letter No.: A. E. & C./388/2018

*Encl.
Annexure-I*

Tuesday
October 23, 2018

The Deputy Registrar
Patna University
Patna

Subject: Ordinance and Regulations of MBA Programme under the CBCS Curriculum.

Sir,

Kindly refer to the subject-matter under reference.

As directed enclosed please find the Ordinance and Regulations of MBA Programme duly approved by the Department Council under the CBCS Curriculum to be placed before the meeting of the Senate which is proposed to be held on Saturday, October 27, 2018.

With regards,

Yours faithfully,

A.S.
23/10/2018
(Ashok Kumar Singh)

Head & Director
Head & Director
Dept. of Applied Sci. & Commerce
PATNA UNIVERSITY

Encl. As stated above.

S. O. G. (Sd)

[Signature]
23/10/18

S. Singh
24/10/18

P. Chandra
21-12-18

DEPARTMENT OF APPLIED ECONOMICS AND COMMERCE
MANAGEMENT PROGRAMME
PATNA UNIVERSITY, PATNA

Ordinance and Regulations for Master of Business Administration (MBA)
on

Choice Based Credit System (Effective from the session: 2018-2019 & 2019-2020)

General:

- (i) The ORDINANCE and the REGULATIONS shall be called the 'Admission Ordinance' and 'Regulations of Examination' for Post Graduate degree in Master of Business Administration Programme to be applicable in the Patna University.
- (ii) These ordinance and regulations under reference shall be effective from the academic session: 2018-2019.

CHOICE BASED CREDIT SYSTEM (CBCS) ORDINANCE GOVERNING THE DEGREE OF MASTER OF BUSINESS ADMINISTRATION (MBA)

CHOICE BASED CREDIT SYSTEM (CBCS):

The choice based credit system provides flexibility in designing curriculum and assigning credits based on the course content and hour of teaching. The choice based credit system provides an opportunity for the students to choose courses from the prescribed courses. The CBCS provides a cafeteria type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquired more than the required credits, and adopt an interdisciplinary approach to learning. The courses shall be evaluated on the grading system, which is considered to be better than the conventional marks system. It is necessary to introduce the grading system to make the uniformity among all technical institutions of India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the Universities shall follow the guidelines formulated by the UGC.

DEFINITIONS OF KEY WORDS:

(i) **University:** Patna University, Patna

(ii) **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.

(iii) **Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.

[Handwritten signatures and notes at the bottom of the page, including "JKA", "1", and "24-12-18"]

- 157
- (iv) **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses.
- (v) **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or certificate is prescribed in terms of number of credits to be earned by the students.
- (vi) **Programme:** An educational programme leading to award of a Degree.
- (vii) **Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/presentations /self-study etc. or a combination of some of these.
- (viii) **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters A, B, C, D, E and F.
- (ix) **Grade Point:** It is a numerical weightage allotted to each letter grade on a 10-point scale.
- (x) **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions. One credit is equivalent to 10 – 12 hours of teaching.
- (xi) **Credit Point:** It is the product of grade point and number of credits for a course.
- (xii) **Semester Grade Point Average (SGPA):** It is a measure of academic performance of student/s in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- (xiii) **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points earned by a student in various courses in all semesters

h. 2/2/12
 M. K. A.
 2/2/12

Ch. 2/2/12

A. 2/2/12

2/2/12

and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

The CBCS provides choice for student to select from prescribed courses. Sequencing Plan for the MBA Degree Curriculum.

Semester	Course Coverage
I & II	Core Courses
III & IV	Core Courses & Core Elective

Core Course (CC):

A course which should compulsorily be studied by a candidate as a core requirement on the basis of subject of MBA studies and is termed as a Core Course.

Elective Course (EC):

Generally a course which can be chosen from a pool of course (Basket) and which may be very specific or specialized or advanced or supportive to the subject/discipline of study or which provides an extended scope or which enables an exposure to some other subject/discipline/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

1. Admission

- 1.1 Admission to MBA first year in 1st semester will be made as per the guidelines prescribed by the AICTE / Academic Council of the Patna University according to latest notification of Governor's Secretariat, Government of Bihar.

The Post Graduate Degree 'Master of Business Administration' in the Faculty of Commerce shall be offered by the Patna University.

- 2. Courses shall be of two-year (Four Semester) duration- The 'Master of Business Administration' shall be abbreviated as MBA.
- 3. The maximum number of seats for the Master of Business Administration Programme shall be limited to 60 only in addition to Sponsored Seats and Paid Seats.
- 4. The selection of candidates for admission to MBA Programme shall be made by the Management Programme of the Department of Applied Economics and Commerce.

Handwritten signatures and dates at the bottom of the page. Includes a date stamp: 21.12.18.

