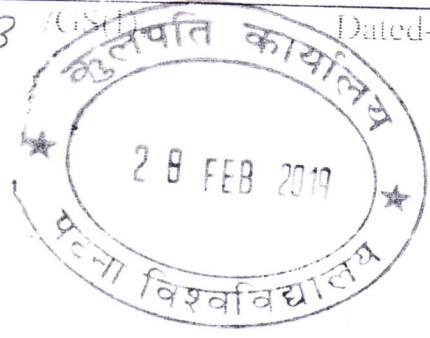




GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

Letter No.-PU(Regulation)-55/2018-693 /GSD/ Dated-26-02-2019

From,
P. C. Choudhary,
O.S.D. (Judicial)



To,
The Vice Chancellor,
Patna University,
Patna-800004.

Subj:-Regarding approval of Draft Admission Ordinance and Examination Regulations under Choice Based Credit System of M.A. in Social Work, a self financing programme.

Sir,

I am directed to invite a reference to the University's Letter No.-Acad/6016 dated-19-01-2019 on the subject mentioned above and to inform that the Hon'ble Chancellor after due consideration of the proposal of the University and on advice of the Advisory Committee has been pleased to approve the Ordinance and Regulations of M.A. in Social Work, under C.B.C.S a self financing programme from the session 2018-2019 onwards of Patna University by superseding earlier regulation (Attested copy enclosed)

This is for your information and necessary action.

Encl:-As above.

Yours faithfully,

P. C. Choudhary
26/2/2019
(P.C. Choudhary)
O.S.D. (Judicial)

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PATNA UNIVERSITY



ORDINANCE & REGULATION

M.A. IN SOCIAL WORK

CHOICE BASED CREDIT SYSTEM
(CBCS)

(To be effective from 2018-19)

FACULTY OF SOCIAL SCIENCES

विश्व-कार्य पराधिकारी (न्यायिक)
अध्यक्षता सचिवालय
बिहार, पटना

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PATNA UNIVERSITY, PATNA - 800005
ORDINANCE FOR ADMISSION IN M.A. IN SOCIAL WORK
CHOICE BASED CREDIT SYSTEM (CBCS)
FACULTY OF SOCIAL SCIENCES

PREAMBLE:

The CBCS provides an opportunity for the students to choose courses from the prescribed list of courses core, elective and ability enhancement courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students of universities of Bihar to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. The Universities shall follow the guidelines formulated by the UGC in order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations.

The Postgraduate degree courses for subjects under Faculty of Social Sciences shall be of four semesters spread over two years duration. The course shall be named as the 'Master of Arts' course and shall be abbreviated as M.A.

1. **General**

1.1 The ORDINANCE and the REGULATIONS shall be called the 'Admission Ordinance' and 'Regulation of Examination' for Post-Graduate degree courses to be applicable in the Patna University.

1.2 These ordinance and regulation shall be effective from the academic session 2018-19.

1.3 The M.A. Course shall consist of 20 papers spread over four semesters consisting of Core Courses (CC), Elective Courses (EC), Discipline Specific Elective Courses (DSE), Ability Enhancing as described in Table 1. There shall be five courses/papers in first semester, six courses/papers in second semester, six courses/papers in second semester, six courses/papers in third semester and three courses/papers in fourth semester; each course carrying 100 marks. The entire curriculum shall be of 2000 marks taken together. However, the CGPA/class shall be awarded on the performance of the candidate on 16 papers which includes the 14 CC papers and two EC papers having an aggregate of 1600 marks. The various types of courses under CBCS is defined in section 3.

2. The subjects:

The Postgraduate Degree "M.A. in Social Work" in the Faculty of Social Science

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Head

Rehla Kumari
15/10/18

Mithlesh Kumar

Ausim k
13/10/18
A. B. R. Moha

13/10/18

3. **OUTLINE OF THE CHOICE BASED CREDIT SYSTEM (CBCS) for M.A. in Social Work course:**

It consists of a number of courses i.e. **Core Course (CC)**, **Elective Course (EC)**, **Discipline Specific Elective Course (DSE)**, **Ability Enhancement Courses (AEC)** and **Ability Enhancement Compulsory Courses (AECC)**. Each course is equivalent to a paper. The nature of these courses are defined below:

3.1.1 **Core Course (CC):**

A course which should compulsorily be studied by a candidates as a core requirement on the basis of subject of M.A. studies and is termed as a Core Courses.

3.1.2 **Elective Course (EC):**

Generally a course which can be chosen from a pool of courses (Basket) and which may be very specific or specialized or advanced or supportive to the subject/discipline of study or which provides an extended scope or which enables an exposure to some other subject/discipline/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

3.1.3 **Discipline Specific Elective Course (DSE):**

Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

3.1.4 **Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a **Generic Elective**.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3.1.5 **Ability Enhancement Courses (AEC):**

The Ability Enhancement Courses (AEC) / Skill Enhancement Courses (SEC). "AEC" courses are the courses based upon the content that leads to life skill enhancement.

3.1.6 **Ability Enhancement Compulsory Courses (AECC):**
(Qualifying and Non-CGPA course):

University will run a number of Ability Enhancement Compulsory Courses (AECC) which is qualifying in nature and student from all faculties have to qualify in all courses.

3.1.7 **Dissertation/Project/Internship/Industrial Training:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

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Dr. Anil Kumar
Head, Department of Sociology
Punjab University, Patna

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Anil Kumar

Handwritten signature and date:
Vijay Kumar
17/06/18

Handwritten signature and date:
Achla Kumari
13/10/18

Handwritten signature and date:
Mithlesh Kumar
13/10/18
R.K. Mishra

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Anil Kumar
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CREDIT

The total minimum credits, required for completing a PG program is 100.
The details of credit for individual components and individual courses are given in Table. 1.

Table 1: Structure of the 2 Yrs (Four Semester) Post Graduate Degree Course under CBCS:

Semester	No. of Course /Papers	Credit per COURSE/ paper	Total credit	Minimum No. of Learning Hours#	No. of CORE COURSE/ PAPER	No. of ELECTIVE Course/ PAPER	Code & Nature of Elective course/paper
I	05	05	25	250	4	1	AECC-1
SEMESTER BREAK							
II	06	05	30	300	5	1	AEC-1
SEMESTER BREAK							
III	06	05	30	300	5	1	AECC-2I
SEMESTER BREAK							
IV	03	05	15	150	0	3	EC-1* EC-2* DSE-1 or GE-1
Total	20		100	1000	14	6	

For Tutorial (T)/Practical (P)/Field Work (FW)/Internship etc. extra working hour to be added as per requirement and will be decided by the BOCS of the respective subject

The two Elective Courses (EC) to be studied in Semester IV may be

Both theory papers

/One Theory paper and one Practical paper

/One Theory paper and One Project work

/One Theory paper and One Field Work

/Both Project work/Internship

IMP: It is desirable that all students of M.A. in Social Work be given adequate exposure over and above the class room teaching to enhance the scope of employability.

3.2.1 The distribution of the six elective papers shall be - two EC, one DSE or one GE, two AECC, one AEC. Students may opt. for any elective course out of a list of elective papers (Basket) offered by the parent department or any other departments/as per his/her choice with the prior permission of the parent department. The list of elective papers, syllabus and prerequisite of the elective course will be as decided by the Board of Courses of Studies (BOCS) of the concerned subject/department.

Vijay Kumar
Head

Achala Kumari

Mithlesh Kumar

Department of Sociology
Patna-5

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- 3.2.2 The final CGPA/ class will be decided on the performance of the students in the 16 courses/papers including the 14 Core Courses (CC) / papers and two EC / papers.
- 3.2.3 The one DSE or one GE, two AECC one AEC papers will be qualifying in nature and a student has to score at least 45% marks in these papers. Grade will be awarded separately for these courses, however, performance in these elective courses/papers will not be considered for awarding the final CGPA/class.

3.2.4 Ability Enhancement Compulsory Courses (AECC)

University will run two Ability Enhancement Compulsory Courses (AECC) which are qualifying in nature and student has to qualify in both these courses. The courses are

- AECC-1 Environmental Sustainability (3 Credit) & Swachhha Bharat Abhiyan Activities (2 Credit)
- AECC-2 Human Values & Professional Ethics (3 Credit) & Gender Sensitization (2 Credit)

Students will do assignments/project work related to institutional social responsibilities including Swachhha Bharat Abhiyan Activities during SEMESTER BREAK.

- 3.2.5 University will run a number of Ability Enhancement Courses (AEC) and skill Enhancement Courses; a student can choose one from these. For example: Basket Ability Enhancement Courses (AEC)

- Computers and IT Skill
- Web Designing
- Financial Risk Management /
- Solid Waste Management /
- Mushroom Culture/
- Bio-fertilizer production /
- Enviromental Law /
- Tourism & Hospitality Management /
- Life Skill & Skill Development
- Yoga Studies
- Etc.

3.3.6 Discipline Specific Elective (DSE):

In each subject the CC/ paper - 5 being taught in the second semester will be open to be selected as a DSE paper. In the first phase a student will be allowed to choose a paper from any subject other than his/her Core Course (CC) from the same faculty in the same university.

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 DEPARTMENT OF SOCIOLOGY
 PUNJAB UNIVERSITY, PATNA

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Achla kumari
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 Mithlesh Kumar
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3.2.7 Generic Elective (GE) Course:

University will run a number of Generic Elective Courses (GE) a student can choose one from these. For example:

Basket of GE Courses

- ◆ Music
- ◆ Dramatics
- ◆ Fine Arts
- ◆ Graphic Design
- ◆ Inclusive Policies
- ◆ Human Rights
- ◆ Any course run by any department

4.0 ADMISSION:

- 4.1 Admission to the course shall be open to candidates who possess graduate degree with Honours in any discipline or equivalent from any recognized university of India.
- 4.2 Eligibility for admission to MSW course shall be made on the basis of a written test. Question shall be multiple choice type with four options with a single correct answer. The entrance test shall be on OMR sheet. The duration of the test shall be of 2:30 hours. The total marks will be 200 marks. There shall be no negative marking. There shall be two parts in the question papers as mention:

Detail of entrance Test:

Part A	General Aptitude Test	50 marks	50 question	1 mark for each qus.
Part B	G.K & Current Issues	150 marks	75 question	2 mark for each qus.

Reservation in admission to SC/ST/OBC category students, unless specified otherwise, will be as per the rule of State Government and Patna University applicable at the time of admission.

- 4.4 Seats left unfilled in any of the category by reason of the fact that eligible candidates are not available shall be filled up by admitting applicants from amongst candidates available in the other categories in order of ascending category.
- 4.5 The admitted students will have themselves to get registered within a specified time.
- 4.6 No candidate shall be allowed to register as a student in any other course during the academic years of his/her study of MSW.
- 4.7 Total number of seats for the course shall be 60 (Sixty).

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Admission to this course shall be made on the basis of marks obtained at entrance examination.

4.9 No candidate shall be admitted to the course who is found to have adopted any kind of unfair means in the process of admission.

5.0 THE FEE STRUCTURE FOR MSW COURSE:

Sl.No.	Head/Item	For Indian Resident Fee in India Rupees
I	Admission Fee (per semester)	
II	Tuition Fee (per semester)	150/-
III	Library Fee	5000/-
IV	Development Fee	500/-
	TOTAL	1000/-
V	Miscellaneous (per semester)	6650/-
	(a) Central Library	
	(b) Electricity Fee	50/-
	(c) Identity Card Fee	100/-
	(d) NSS Fee	100/-
	(e) Parking	20/-
	(f) Internal Examination Fee	20/-
	(g) Building Maintenance Fee	250/-
	(h) Medical Fee	100/-
	(i) Athletic Fund (for University)	50/-
	(j) Common Room Fund	20/-
	(k) Extra-curricular Fee (Cultural/Day Celebration etc.)	20/-
	(l) Environmental Protection Fee	20/-
	(m) Student's Welfare Fee	10/-
	(n) Poor Student's Fund	10/-
	(o) Student's Union Fund (One time in a year)	10/-
	(p) Society Subscription	100/-
	(q) Magazine Fund	20/-
	(r) Hand Book / Directory	20/-
VI	Total	30/-
VII	Eklavya & Tarang (One time in a year)	950/-
VIII	Grand Total	10/-
IX	Total Amount 1st Semester	7610/-
X	Total Amount in subsequent semesters	7610/-
	2nd Semester (excluding Eklavya & Tarang and Student Union Fund)	7500/-
	3rd Semester (including Eklavya & Tarang and Student Union Fund)	7500/-
	4th Semester (excluding Eklavya & Tarang and Student Union Fund)	7610/-
		7500/-

5.2 University Examination fee will be charged at the time of filling of Examination Forms.

5.3 The Fee Structure is subject to change after every three years with the approval of the Vice-Chancellor.

Bhola Kumari

13/10/18

B. P. Mishra

6 Mithlesh Kumar

13/10/18

Vijay Kumar

13/10/18

Head

AG. Department of Sociology,
Central University, Patna.

REGULATION FOR M.A. IN SOCIAL WORK
CHOICE BASED CREDIT SYSTEM (CBCS)
FACULTY OF SOCIAL SCIENCES

1. General

- 1.1 These regulations shall be called the "Regulations of Examination" for M.A. in Social Work
- 1.2 These regulations shall come into force from the academic year 2018-19.

2. Programme of Study

- 2.1 The University shall offer M.A. degrees in the following subjects in the Faculty of Humanities.
- 2.2 The durations of M.A. (Semester System) course shall be of four semesters spread over two academic years. Each semester shall be of ninety teaching days.
- 2.3 Each academic session shall consist of two semesters - I and III: from July to December and II and IV: from January to June.
- 2.4 The M.A. Course shall consist of 20 papers spread over four semesters. There shall be five papers in first semester, six papers in second semester, six papers in third semester and three papers in fourth semester carrying 100 marks in each paper. The entire curriculum shall be of 2000 marks taken together. However, the class shall be awarded on the performance of the candidate on 16 papers including 14 CC and two EC papers having an aggregate of 1600 marks.

In each semester each elective paper shall carry 100 marks. The four elective papers - one AEC, two AECC and one DSE or one GE will be qualifying in nature. A student shall not be considered pass and eligible for award of the final degree unless he/she obtains minimum qualifying marks in these four papers.

- 2.6 The distribution of papers like theory, practical, field work, project, internship, dissertation etc. with number of credits is specified in each subject in the course structure of the subject concerned of the department.

- 2.7 The term 'credit' means weightage given to a course in relation with the instruction hours assigned to it. One credit will generally consist of ten hours of instruction. The M.A. Humanities course shall be of one hundred credits divided as 25 credit in first semester, 30 credit in second semester, 30 credit in third semester and 15 credit in four semester. The number of credit for each paper of the Master's degree programme shall be specified in the course structure of the subject concerned.

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विश्व कर्म पदाधिकारी (न्यायिक)
राज्यपाल सचिवालय
बिहार, पटना

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Signature
Vijay Kumar
10/10/18

Achla Kumari 7
13/10/18

Mithlesh Kumar
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SEMESTER-I

1	2	3	4	5	6	7
Programme Code	Course/ Paper Code	Name of the Course/Paper	Credit	C.I.A.	ESE	Total Marks
M.A. (SOW)				Marks		
	CC1	History & Philosophy of Social Work	5	30	70	100
	CC2	Sociology for Social Work	5	30	70	100
	CC3	Research Methodology in Social Work	5	30	70	100
	CC4	Statistics and Computer Application	5	30	70	100
	AECC-1	Environment and Sustainability & Swachcha Bharat Abhiyan	3 2	50	50	100

SEMESTER-II

1	2	3	4	5	6	7
Programme Code	Course/ Paper Code	Name of the Course	Credit	C.I.A.	ESE	Total Marks
M.A. (SOW)				Marks		
	CC5	Social Case Work	5	30	70	100
	CC6	Human and Social Development	5	30	70	100
	CC7	Social Work with Groups	5	30	70	100
	CC8	Social Work with Communities	5	30	70	100
	CC9	Human Resource Management	5	30	70	100
	MEC-1	Gender Sensitization	5	50	50	100

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 प्रमुख, महाविद्यालय
 राजस्थान विश्वविद्यालय

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 Anshu

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 B.K. Mishra

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 Vijay Kumar
 17/10/18
 H.O. Department of Sociology

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 Achla Kumari 8
 13/10/18

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SEMESTER-III

1	2	3	4	5	6	7
Programme Code	Course/ Paper Code	Name of the Course/Paper	Credit	C.I.A.	ESE	Total Marks
M.A. (SOW)	CC10	Social Policy and Planning	5	30	70	100
	CC11	Human Rights and Social Legislation				
	CC12	Social Pathology and Population Studies	5	30	70	100
	CC13	Rural Community Development	5	30	70	100
	CC-14	Urban Community Development	5	50	50	100
	AECC-2	Human Values and Professional Ethics	5	50	50	100

SEMESTER-IV

1	2	3	4	5	6	7
Programme Code	Course/ Paper Code	Name of the Course/Paper	Credit	C.I.A.	ESE	Total Marks
M.A. (SOW)	EC-1	Field Work Based Dissertation and Viva-Voce	5	30	70	100
	EC-2					
	DSE-1	Social Work and Disaster Management	5	30	70	100
	GE-1	Industrial Relation OR	5	30	70	100
		IT Skill Development OR				
Understanding Families and Children						

M.A. (SOW)
 P. Chandra
 सहायक प्राध्यापक (सामाजिक)
 राजस्थान विश्वविद्यालय
 जयपुर, राजस्थान

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 11/10/18

Achla Kumari 9
 13/10/18

Mithlesh Kumar
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3. Evaluation of Performance Under Semester System

3.1 The performance of a student in each paper will be assessed on the basis of a Continuous Internal Assessment (CIA) of 30 marks and the End of Semester Examination (ESE) consisting of 70 marks.

3.2 The components of C.I.A. are follows:

- i. Two mid-semester written tests of one hour during each = 15 marks
- ii. Seminar/Quiz = 05 marks
- iii. Assignment = 05 marks
- iv. Punctuality and conduct = 05 marks
- Total = 30 marks

3.3 The performance of a student in the elective papers AEC and AECC in each semester addressing the issue of i. Skill Development, ii. Human Values and Professional Ethics and Gender Sensitization iii. Environment and Sustainability and Swachchha Bharat Abhiyan Activities shall be assessed on the basis of a continuous Internal Assessment (CIA) of 50 marks and the End Semester Examination (ESE) consisting of 50 marks.

3.4 The components of CIA in these paper shall be as follows:

- i. One mid-semester written tests of one hours duration each = 10 marks
- ii. Seminar/Quiz = 10 marks
- iii. Assignment = 15 marks
- iv. Discharge of Institutional Social Responsibility / Community Services (report to be submitted) = 15 marks
- Total = 50 marks

3.5 The concerned teacher of the course/paper shall be responsible for conducting the mid-semester tests and other components of the CIA

3.6 The ESE will be written examination of 3 hours duration conducted by the University.

3.7 The evaluation of laboratory paper and field work, wherever applicable will also be based on CIA and an end-semester practical examination.

3.8 All such examination shall be as per the provisions of examination board and moderation board of the Patna University.

3.9 Only those students who secured minimum qualifying marks in of 45% in the CIA shall be allowed to fill up the End Semester Examination form.

3.10 The marks of CIA in each paper be submitted by the Department along with the End semester Examination form failing which the student may not be issued admit card for the examination.

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संस्था कार्य परामर्शिका (आचार्यक) / सचिवालय
सिंहार, पटना

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Vijay K
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4. Examination:

4.1 The End-Semester-Examination will be conducted by the University. The Mid Semester examinations and other components of CIA shall be conducted and evaluated by the concerned department. The Head of the Department will appoint external examiner (s) for practical End Semester Examination with the approval of the University. The mid-semester tests will be conducted and evaluated by the teacher concerned. The answer scripts of the mid-semester tests shall be shown to students by the concerned teacher.

4.2 The End of Semester Examination (ESE) shall be named as follows:

a. M.A. Part (I) Semester I Examination and Semester II Examination respectively.

b. M.A. Part (II) - Semester III Examination and Semester IV Examination respectively.

c. Syllabus for each paper shall be divided into atleast 5 units. Based on this, the question paper pattern for the End Semester Examination shall have divided into three parts A, B, C comprising of objective type questions with multiple choice, short answer type questions and long answer type questions respectively as mentioned below:

Part	Nature of question	No. of question to be asked	No. of question to be answered	Mark of each question	Total marks
Part A	Objective type questions with multiple choice	10	10	02	20
Part B	Short answer type questions	05	04	05	20
Part C	Long answer type questions	05	05	10	30
Total Marks					70

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परीक्षा कार्य परीक्षा (अभियंता) के अनुसार संचालित किया जायेगा।

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13/10/18

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Ujjan K. Achla Kumari

Ujjan K. 13/10/18 Achla Kumari 13/10/18 Mithlesh Kumar 13/10/18

Part - A

Ten objective type Questions - All questions to be answered (Questions shall be picked up from the whole syllabus preferably two questions from each unit)

10x2=20 marks

Part - B

Five short answer questions - Four questions to be answered (Questions shall be picked up from the whole syllabus preferably one question from each unit)

4x5= 20 marks

Part - C

Five long answer Questions - Three questions to be answered. (Questions shall be picked up from the whole syllabus preferably one question from each unit)

3x10=30 marks

4.2 The examination of I and III semesters, shall be generally held in the month of November-December and that of II and IV semester shall be held in the month of May-June.

4.3 In formulating the entire programme of studies, each Department shall be guided by the consideration that at the Postgraduate level, students should be familiar with all the sub-disciplines, trends and paradigms of the subject contributing to the knowledge pool and also the value education and employability factor. Keeping this in view of the Department will decide subject based 14 core papers, 2 EC papers and other 4 electives papers.

In subjects, where there is Practical/Project/Field Study/Internship/ Dissertation etc. generally not more than 4-5 credits should be allowed for such papers shall be decided by the Board of Courses and Study (BOCS) of the respective subject with the approval of the University and details mentioned the syllabus for which 50 marks will be for CIA and 50 marks of ESE.

5. Passing of Examinations and Promotions Rules

Promotion Rules

5.1 There shall be no supplementary examination in any of the papers in any semester (I, II, III and IV).

5.2 The candidates who have been admitted to the First Semester of a two year Postgraduate Programme in a session can be placed in the following categories on the basis of their attendance in Semester

i. Those who have cleared the CIA and attended the required minimum percentage (75%) of attendance of lectures/practical classes separately.

ii. Those who have not attended the required minimum percentage of attendance (75%) both in Theory and Practical shall in no case be permitted to appear in the End Semester Examinations.

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सहायक कुलपति (न्यायिक)
संस्थान सचिवालय
बिनाट, पटना

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After appearing at the Semester Examination, the candidates can be placed in following categories in the context of declaration of the results of the Semester Examination (ESE):

- i. To be declared passed in End Semester Examination in any subject, a candidate must secure atleast 45% marks in each paper separately in CIA, theory and practical, wherever applicable.
- ii. If a candidate secures 45% marks in atleast three papers in his/her First/Second/Third End Semester Examination he/she shall be promoted to next higher semester.
- iii. Candidates shall have to clear their backlog paper(s) in the next end semester examination of that semester whenever it is available.
- iv. Even if a student is promoted to Fourth Semester, his/her final result will only be declared when he/she has cleared all their backlog papers.
- v. Final result of M.A. Course shall be published on the basis of candidate's performance in the 16 papers spread over four semesters provided he/she has passed with minimum qualifying marks of 45% in the elective papers of each semester.
- vi. The final result will be published only after he/she has cleared all the 21 papers securing minimum qualifying marks.
- vii. Since it is a continous evaluation programme, student shall be awarded Grade Point (GP) at the End of each Semester Examination and cumulative Grade Point (CGP) at the End of Final End Semester Examination in 10 point scoring system.
- viii. There shall be no supplementary examination. A student has to score minimum 45% marks in his/her CIA. Failing to secure minimum marks he/she shall have to repeat the CIA along with the students of the same semester of the next academic session.
- ix. If students fail to secure minimum 45% marks in CIA of any paper his/her result will be declared as failed in that paper. Students shall have to re-appear in that paper in the same semester of next academic session.
- x. The name of the promoted candidate/candidates will not be included in the merit list of that subject
- xi. A promoted candidate, if he has passed in CIA but fails in theory paper/papers, he/she shall retain his/her CIA score and will re-appear in the theory paper only of the semester whenever available. However, if a candidate is declared fail in any End Semester Examinations, shall retain nothing and will have to redo the course work of failed semester again and he/she has to appear again in CIA as well as theory paper.

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- v. A student passed or promoted to the next Semester shall be entitled to get admitted in the Semester to which he/she has been declared passed/promoted.
- 9.2 A student will be deemed as 'FAILED' in a semester when he/she get 'F' grade in more than 50% of the papers offered in the examinations to meet the requirements. Such students will be advised by the University to repeat the semester on payment of semester fee or the half of the academic year free.
- 9.3 A student who has secured less than 'B' GRADE in one or more course may also be promoted to the next semester if he/she has not otherwise failed as per section above. However, he/she will have to re-appear at the examination of such courses one time only as and when it is held or the time of regular End-Semester Examination (ESE) in which he/she has been promoted.
- 9.4 A student shall be declared to have failed in the programme when he/she fails to qualify for promotion to the next semester after two successive attempts.
- 9.5 Grades that may be shown in the award sheet of a student without any numerical value are N.A. (Not Applied) and S.P. (Satisfactory Performance) for course(s) extending beyond a semester such as Project Work.
- 9.6 There shall be a Grade Point Average (GPA) calculated for each semester on the basis of grades obtained in that semester. The GPA for the 4th Semester is calculated as:

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$$GPAJ = \frac{\sum_{i=1}^n m_i o_i}{\sum_{i=1}^n o_i}$$

Where n is the number of course in the Jth semester. mi denotes the numerical value of the grade obtained in the Jth course of the semester denotes the number of credits for the Jth course of the semester.

Example:
 Let us consider the numerical grade and credit of a student given in the table below GPA for Jth semester can be calculated.

Course	Paper I	Paper II	Paper III	Paper IV	Paper V
Credit	5	5	5	5	5
Numerical Grade	7	8	5	7	6

The GPA for the Jth semester is calculated as :

$$GPA = \frac{7 \times 5 + 8 \times 5 + 5 \times 5 + 7 \times 5}{5+5+5+5} = \frac{135}{20} = 6.75$$

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The cumulative Grade Point Average (CGPA) for k semester is given as:

$$CGPA = \frac{\sum_{j=1}^k (GPA_j \times C_j)}{\sum_{j=1}^k C_j}$$

where C_j is the total number of credits in the j th Semester.

For example, consider the GPA's obtain by a student in four semester along with total credit in each semester is given as follows.

Semester	First	Second	Third	Fourth
GPA	6.75	6.00	8.12	7.62
Total Credit	16	20	18	16

$$CGPA = \frac{(6.75 \times 16) + (6.00 \times 20) + (8.12 \times 18) + (7.62 \times 16)}{16 + 20 + 18 + 16}$$

$$= \frac{108 + 120 + 146 + 16 + 121.92}{70}$$

$$CGPA = \frac{496.06}{70} = 7.08$$

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The award sheet of the students will show the grades obtained in all the courses offered in each semester, grades/categories without numerical value (if applicable), the GPA and the promotion status.

To be eligible for the award of Master Degree, students must obtain a minimum final cumulative Grade Point Average (CGPA) of 5.0.

9.9 To find percent equivalent to CGPA the following formula may be used; percent = CGPA × 10

9.10 Answer books or sheets will be coded before being passed on the examiner and decoded before tabulation work.

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